

## **Economy, Skills, Transport and Environment Scrutiny Board**

**Thursday 20 July, 2017 at 5.30pm  
Committee Room 2  
at the Sandwell Council House, Oldbury**

### **Agenda**

(Open to Public and Press)

1. Apologies for absence.
2. Members to declare:-
  - (a) any interest in matters to be discussed at the meeting;
  - (b) the existence and nature of any political Party Whip on any matter to be considered at the meeting.
3. To note the minutes of the meeting of the former Jobs, Economy and Enterprise Scrutiny Board held on 8 March, 2017.
4. Directors presentation of Key Issues and Priorities.
5. Work Programme 2017-18.
6. Parking and Traffic Enforcement Policy 2017.

**J Britton**  
**Chief Executive**

Sandwell Council House  
Freeth Street  
Oldbury  
West Midlands

**Distribution:**

Councillor Hickey (Chair);  
Councillors Ashman and Tagger (Vice-Chairs);  
Councillors Ahmed, Allcock, Crompton, Dhallu, Frear, I Jones,  
B Price and Rouf.

**Agenda prepared by Deb Breedon  
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**Agenda Item 1**

**Jobs, Economy and Enterprise Scrutiny Board**

**Apologies for Absence**

The Board will receive any apologies for absence from the members of the Board.

**Agenda Item 2**

**Jobs, Economy and Enterprise Scrutiny Board**

**Declaration of Interests**

Members to declare:-

- (a) any interest in matters to be discussed at the meeting;
- (b) the existence and nature of any political Party Whip on any matter to be considered at the meeting.

**Minutes of the Jobs, Economy and Enterprise  
Scrutiny Board**

**8<sup>th</sup> March, 2017 at 4.00 pm**  
**at Sandwell College, 1 Spon Lane, West Bromwich B70 6AW**

**Present:** Councillor S Jones (Chair);  
Councillors Allcock, Ashman and Goult.

**Apology:** Councillor Hickey.

**In Attendance:** Chris Demetrios, Assistant Director - Construction Industries, Automotive and Engineering, Sandwell College;  
Kate Whiting, Assistant Principal for People and Corporate Services, Sandwell College;  
Ann Llewellyn, Director of Adult, Community and Foundation Learning, Sandwell College;  
Kelly Thomas, Economic Regeneration Manager (Social) Sandwell Council;  
Suzanne Allen, Senior Manager Employment, Sandwell Council  
Kate Loftus, Senior Manager Disability Employment, Regeneration and Economy;  
Ben Taylor, Assistant Head Teacher 14-19 Curriculum and Assessment, Westminster School;  
Oliver Flowers, Deputy Head Teacher for Innovation and Development (School Performance), Westminster School.

1/17

**Minutes**

**Resolved** that the minutes of the meeting held on 7<sup>th</sup> December 2016 be confirmed as a correct record.

2/17

**Sandwell College Visit - Feedback**

The Chair thanked senior management for hosting a visit to the Construction Industries Unit of the College and arranging to meet staff and students.

The Board found the visit to be extremely interesting and the facilities fantastic. Of particular interest to the Board was the opportunity to talk to students about their experiences and perspectives. Members found that students were very satisfied with the college and their courses and noted that there were several female students in construction skills. Most students had been supported into a career path that suited them and their aspirations. The Chair highlighted that young people wanted to go to college to get onto the right career path.

The Assistant Director Construction Industry thanked the Scrutiny Board for visiting the facilities and highlighted the value of members seeing the success of partners working closely together to build the right skills and develop the right courses that industries need. He also felt that a future visit should be arranged.

The Chair advised that the visit was also to see how well local youths were preparing for the skills sets that would be needed in line with the West Midlands Combined Authority plans for skills and employability.

The Senior Manager Employment confirmed that the College and the Council were working well together; there had been no barriers to access and young people were being supported through schools into college. The Economic Regeneration Manager clarified that the Council and the College were working together in different ways. The Assistant Principal for People and Corporate Services advised that the Council Economic and Regeneration Manager (Business) also worked closely with the college and employers to get young people on the path of training and the right skills.

The Chair welcomed the depth of partnership working and welcomed this as a positive way to pick up the West Midlands Combined Authority work to prepare local young people with the right skills for local jobs and to prepare them for the working world.

3/17

**Special Education Needs and Disability Employment Support**

The Senior Manager Disability Employment, Regeneration and Economy provided a report relating to Supported Internships, Learning Disability Supported Employment Programme and Supported Apprenticeships.

The Board was advised that the Department for Education had awarded funding to local authorities to create relationships with employers to establish employment services to help schools to offer high quality preparation for employment. Sandwell Council received a sum £30,000 and had subsequently developed a two year contract from July 2015 to July 2017 to increase the number of education providers in Sandwell offering supported internships for young people with learning difficulties and/or disabilities aged 16-24 with and Education Care Plan.

The Maynard review 'Improving accessibility of apprenticeships for people with learning disabilities (2016)' advised that participation rates for disabled apprentices had improved and more disabled people were employed than ever before, but there was still work to be done in both areas. Employment rates for people with learning disabilities hovered around 6.8% and the lifelong costs of economic activity were considerable.

The Board acknowledged that as supported internships were not officially an apprenticeship, unpaid and apprenticeship funding could not be claimed. There were individuals with learning difficulties and disabilities who were able to meet the occupational standard for an apprenticeship but struggled to achieve English and maths qualifications at the level normally required (to level 2).

The Board was advised that Westminster School, Meadows Sports College committed to offering supported internships to their students. The Board welcomed several local employers commitment to the programme including McDonalds, Sandwell and West Birmingham NHS Trust, the Black Country Partnership NHS Foundation Trust, DPD Parcel Delivery Company and Interserve Plc.

The Assistant Head Teacher 14-19 Curriculum and Assessment, Westminster School and Deputy Head Teacher for Innovation and Development (School Performance), Westminster School provided a summary of how the programme was working and of their engagement with Interserve Plc . They highlighted the importance of

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a strong working relationship between the apprentice, job coach and the employer and emphasised that the funding provided by the Council for job coach training was essential to support the apprentice. They emphasised that young people could thrive with the right level of support and gain enough confidence to get employment and earn a wage.

The Board was advised that the supported internships had changed the way employers viewed the individual with a learning disability and had changed the lives of the individual themselves. They were advised that in their lifetime, a young person with learning difficulties could cost £1 million in support and that supporting them into employment would not only give them the chance to do what they want to do but also save public funding.

The Assistant Head Teacher outlined the importance of opportunity and managing risk in the programme. He highlighted that if employers did not take part in the programme, they would not change the lives of individuals. He emphasised that 40% of young people with learning disabilities wanted a job but currently only 7% were getting a job.

The Board considered the level of employment young people with a learning disability could reach and were advised that entry level talent could support any role. The young people would be reliable, turn up on time and enjoy the repeat tasks.

The Board was advised that the College could vary the qualifications on offer and were delivering supported internships and were being supported to do so by the consultant who used to work for National Grid.

The Westminster School and the consultants were meeting with Department for Education and Department for Works and Pensions to discuss a “Supported” Apprenticeships pilot with Severn Trent and Interserve Plc.

The Board welcomed the good work that Westminster School were doing and that Sandwell Council was leading this ground-breaking work.

The Board was advised that funding would come to an end in July 2017 and that there was a need for the programme to become self-sustaining. However that more funding may be needed to take the programme forward.



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In response to questions relating to the need to have an Educational Health Care Plan (EHCP) in place, the Board was advised that an EHCP should be in place until the individual reached 24 years, 364 days and that supported transition to adult education and college was the Transitions Team's responsibility.

The Board considered the number of young people without an EHCP and the need to put EHCPs in place as they came through the process to employment.

The legislation for Supported Apprenticeships had not yet been developed by government despite being a recommendation of the Maynard review. Currently, the Council could not claim supported apprenticeships as part of the Apprenticeship levy since legislation was not in place and therefore funding could not be drawn down from levy contributions.

The Board were advised that currently two individuals had supported internships at Westminster School with an increase to six at the next school academic year. The College were starting six supported internships from September 2017 and the Meadow Sports College would have a further three, totalling 15 supported internships from September 2017. The Board welcomed the increase and highlighted that as businesses get involved there would be further growth.

In response to questions about college courses the Board was advised that the entry level for "Supported" apprenticeships was 'Entry Level 3' which came before 'Level 1' and equated to a grade D or below at GCSE. The Director of Adult, Community and Foundation Learning advised that the individual would have to take a functional skills exam; the assessment could not be done by observation. In response to questions she advised that the individual had to stay at a level until they had progressed through the skill test. The Board made reference to the difficulty of level 2 maths tests and discussed other ways of skill testing such as computer simulation testing.

The Board considered what qualifications and insurance would be required to access construction site work and were advised that there were Health and Safety Executive requirements, insurance and a Construction Skills Certification Scheme (CSCS) green card would be required for even a basic job such as sweeping; apprentices would require a green card to access the construction site.

In relation to suitability of employment path for individuals with mental health issues, physical or learning difficulty, the Board were advised

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that an apprenticeship had a requirement of 30 hours per week; a job could be less hours and for someone on Employment Support Allowance, they may be able to complete supported permitted work, which could be 16 hours or less. There would need to be benefit assessment to ensure they were better off in work.

The Economic Regeneration Manager (Social) informed the Board that a meeting with school improvement would be taking place next week and that she would speak about the need for EHCP to be in place on behalf of the Board. The Economic Regeneration Manager (Social) also informed the board a visit was taking place to Department of Works and Pensions and that she would speak to them regarding issues with claims to access to work.

The Chair thanked all present for their contributions to the discussion and highlighted the need to keep momentum on the supported internship programme. He welcomed that the Council were trail blazing this work nationally and called for the Cabinet Member for Regeneration and Economic Investment to lead from the front, to continue working with the College, Schools and employers in Sandwell and to continue discussions with the Department for Education and Department for Work and Pensions to take this forward.

### **Resolved:-**

- (1) that the Director – Regeneration and Economy encourage local employers to develop different levels of job entry to increase the percentage of young people with disability in employment in Sandwell;
- (2) that the Director – Regeneration and Economy continue discussions with the Department of Work and Pensions relating to supported internships;
- (3) that the Cabinet Member for Regeneration and Economic Investment promote supported internships in the work place.

(Meeting ended 5:15 pm)

Contact Officer: Deb Breedon Democratic Services Unit 0121 569 3896
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**Agenda Item 4**

**Economy, Skills, Transport and Environment Scrutiny Board**

**20 July 2017**

**Directors' Presentation of Key Issues and Priorities.**

The Board will receive a presentation from the Service Directors and Service Managers relating to the key issues and priorities for services that fall within the remit of the Economy, Skills, Transport and Environment Scrutiny Board.

The presentation will inform work programme planning for this Board for 2017-18.

**Darren Carter**  
**Executive Director – Resources**

Contact Officer

Deb Breedon  
Scrutiny Officer  
0121 569 3896

## **Economy, Skills, Transport and Environment Scrutiny Board**

**20<sup>th</sup> July, 2017**

### **Work Programme 2017/2018**

#### **1. Summary Statement**

- 1.1 The Board is asked to consider its work programme for 2017/2018 and the establishment of any working groups as a vehicle to deliver the work programme.
- 1.2 Setting a work programme is an important stage in the scrutiny process. A well-planned work programme should focus on issues where scrutiny can add value, support the Council's 2030 Vision and enhance the services that the Council delivers.
- 1.3 Following a review of the Council's governance structure, at its meeting on 16 May, 2017 the Council established four scrutiny boards and a scrutiny management board - Budget and Corporate Scrutiny Management Board - to deliver Sandwell's scrutiny function. The diagram at Appendix 1 sets out the structure. The Council appointed two vice-chairs to each scrutiny board, who will take the lead on a topic from within their respective Board's terms of reference, reporting back to the Board the findings of that work.
- 1.4 The Terms of Reference of this Board is attached as Appendix 2.
- 1.5 Officers from Democratic Services have been co-ordinating the gathering of suggested topics for the five scrutiny boards' work programmes for 2017/2018. This process has included:-
  - contacting all councillors seeking their suggestions;
  - contacting directors for suggestions;
  - seeking suggestions from staff via the Council's weekly communication email;
- 1.6 As well as reflecting the Council's 2030 Vision, work programmes should reflect local need and priorities. Scrutiny welcomes and values suggestions for its work programmes from the public. Suggestions were therefore also sought from the public via the Council's social

media platforms and newsletters. Around 60 suggestions were received.

- 1.7 Appendix 3 sets out the suggestions received from all sources relating to this Board's terms of reference, it includes any items requested by the previous Boards and any incomplete reviews from 2016/2017 that are now within the remit of this Board.
- 1.8 Appendix 4 provides the prioritisation tool, which the Board should utilise in determining its work programme.
- 1.9 The Strategic Risk Register can be viewed [here](#), which the Board may wish to refer to in developing its work programme. A revised risk register will be available in August 2017.
- 1.10 The Budget and Corporate Scrutiny Management Board has responsibility for approval of work programmes to ensure that there is efficient use of resources and that potential for duplication of effort is reduced.

## **2. Recommendation**

- 2.1 That the Board considers the suggestions received from members, partners and the public and, using the Scrutiny Prioritisation Tool, determines its draft work programme for 2017/2018.
- 2.2 That the Board gives consideration to the establishment of working groups to support its two vice-chairs on delivery of their key areas of responsibility.
- 2.3 That the Board submits its draft work programme for 2017/2018 to the Budget and Corporate Scrutiny Management Board for approval.

**Darren Carter**  
**Executive Director-Resources**

Contact Officer

Deb Breedon  
Scrutiny Officer  
0121 569 3896

### **3. Strategic Resource Implications**

- 3.1 The Scrutiny function is directly supported by Scrutiny Officers within the Council's Governance service, with technical expertise and evidence on specific matters provided by officers within the various directorates of the authority.
- 3.2 The strategic resource implications of the topics selected for scrutiny will be identified and reported to members on a case by case basis.

### **4. Legal and Statutory Implications**

- 4.1 Local Government Act 2000 states that Councils operating executive arrangements must also make provision for the appointment of overview and scrutiny committees.
- 4.2 Further powers relating to overview and scrutiny are set out in the Police and Justice Act 2006, the Localism Act 2011, the Police Reform and Social Responsibility Act 2011 and the Health and Social Care Act 2012.

### **5. Implications for the Sandwell Vision 2030**

- 5.1 A series of ambitions for Sandwell were developed around key themes identified by Cabinet. The Sandwell 2030 Vision and 10 ambitions provide a new vision for Sandwell and subsequently a new Performance Management Framework that replaced the Council's scorecard.
- 5.2 Following consultation and engagement with the public and partners around developing the new vision for Sandwell, the Council approved the Sandwell Vision 2030 at its meeting on 18 July, 2017. The vision and the ten ambitions drives both the Council's own business and budget planning process and drives wider partnership activity in Sandwell.
- 5.3 The Council's vision focuses on creating a resilient borough in terms of both Sandwell's people and the place and ambition to:
  - 1. Raise aspirations and resilience
  - 2. Healthier for longer and safer
  - 3. Young people to have skills for the future
  - 4. Raising the quality of schools
  - 5. Lowering crime and ASB
  - 6. Excellent public transport to the region and beyond
  - 7. Major new housing along transport routes and employment sites
  - 8. Create environments in the six towns where people chooses to live

9. Hosting industries of the future
10. National reputation for getting things done

5.4 The ambitions have been factored into work programme planning for 2017-18 and each report will identify the ambition that is relevant to the topic of the report.

## **6. Background Details**

6.1 Scrutiny is a Member-led function. It is vital that scrutiny members take responsibility for both drawing up and managing their own work programme. The work programme is a working document and should be flexible to respond to new or urgent issues change and members can add, remove, and defer items as necessary. A Work Programme will provide a clear picture to the public and partners of planned scrutiny activity for the year.

6.2 An effective scrutiny work programme should reflect a balance of activities:-

- holding the executive to account
- holding partners to account
- policy review and development
- performance management
- public and community engagement

6.3 Work programmes should be based on sound criteria with a clear rationale for each item. The Scrutiny Team has developed that attached Prioritisation Tool to support the Board through the work programming process. The tool has proven to be a sound method for developing a robust work programme and has been requested and shared with neighbouring authorities.

6.4 In addition to the prioritisation tool a template has been developed to focus each item on the work programme to be signed off by the Chair of the Board. The 'Item Brief' template will identify the following:-

- the reason for and purpose of the item;
- the intended outcome(s);
- links to the Council Vision;
- any specific lines of enquiry requested;
- the lead Director.

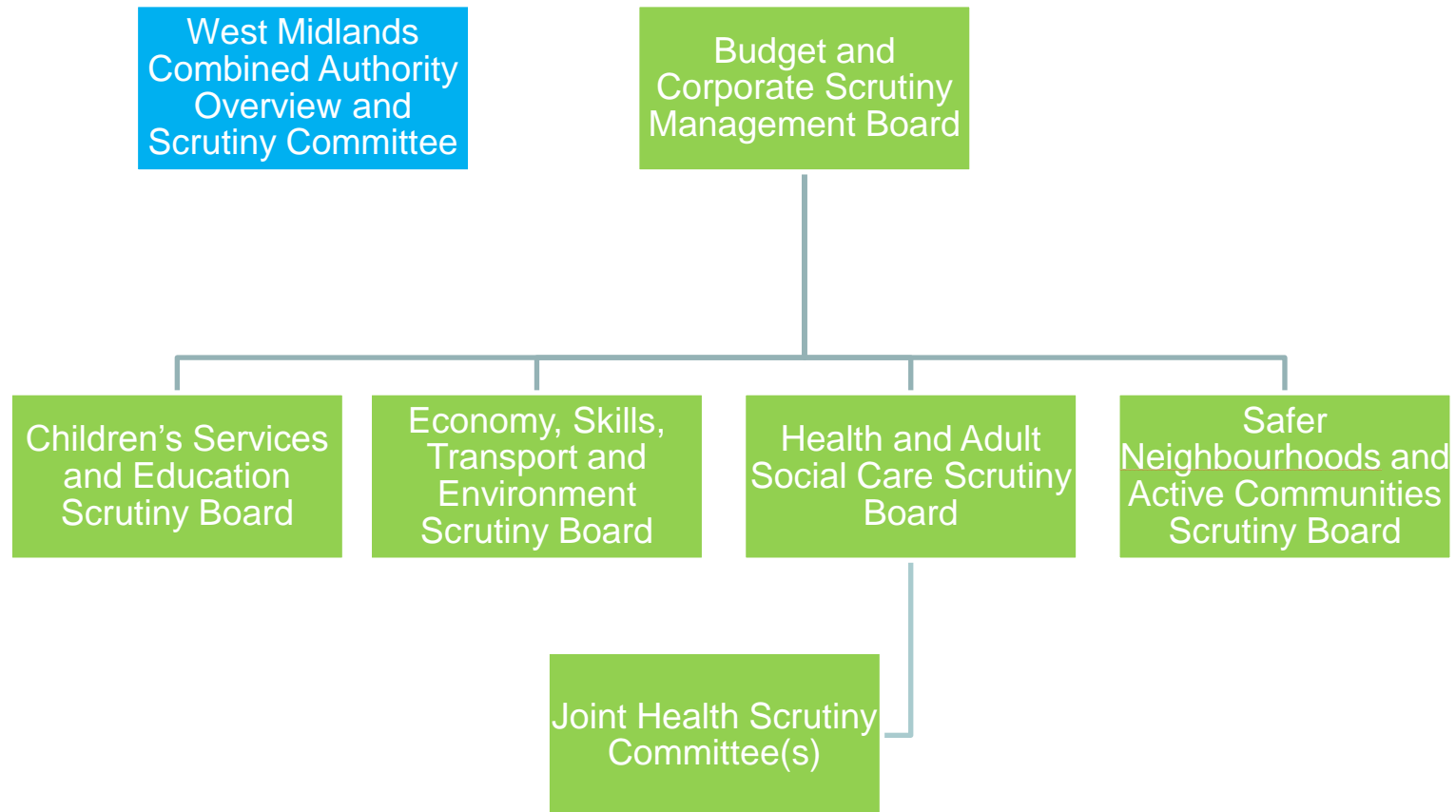
6.5 In-depth reviews identified for inclusion in the work programme will be subject to the completion and agreement of a 'Scoping Document'. This document is used to set parameters for the review, identify work tasks and to ensure the work remains focussed and on track. The Scoping Document will identify the following:-

- the reason for and purpose of the item;
- the intended outcome(s);
- links to the Council Vision;
- any specific lines of enquiry requested;
- the lead Director and key officers;
- existing data sources relevant to the topic;
- review work programme (reports, visits, workshops, focus groups etc.)

It should be noted that Scoping Documents are living documents and will be revisited throughout the life of the review to ensure it remains relevant, focussed and possible to deliver.



## Appendix 1



# Economy, Skills, Transport and Environment Scrutiny Board

## Terms of Reference

As set out in the Scrutiny Procedure Rules contained in Part 4 of the Council's Constitution to scrutinise recommendations, consider referrals under the Call for Action process, and contribute to decision making and policy development through pre-decision scrutiny processes in relation to the following matters:-

- (a) sustainability within the Borough, including climate change;
- (b) environment and energy;
- (c) development control;
- (d) highways management;
- (e) environmental services management;
- (f) transport and public infrastructure;
- (g) environmental health functions;
- (h) the visual appearance of the Borough (the 'streetscene');
- (i) emergency planning and civil resilience;
- (j) policies and strategies of the Council and partners that affect the economic development of the borough;
- (k) regeneration and investment;
- (l) development control;
- (m) the development and management of town centres;
- (n) skills, worklessness and economic inclusion;
- (o) initiatives to support the development and sustainability of new businesses and social enterprise;
- (p) the work of any relevant partnerships, including the Local Enterprise Partnership, or public bodies that deliver services to local people in relation to skills, work and enterprise;

In relation the Council's scrutiny functions as set out in Flood and Water Management Act 2010, and the Localism Act 2011 (Schedule 2, paragraph 54 of the FWMA 2010 amends the Local Government Act 2000; Section 9FH of the Localism Act 2011) the Board will scrutinise the activities of Risk Management Authorities in implementing flood risk management functions that may affect the local authority's area.

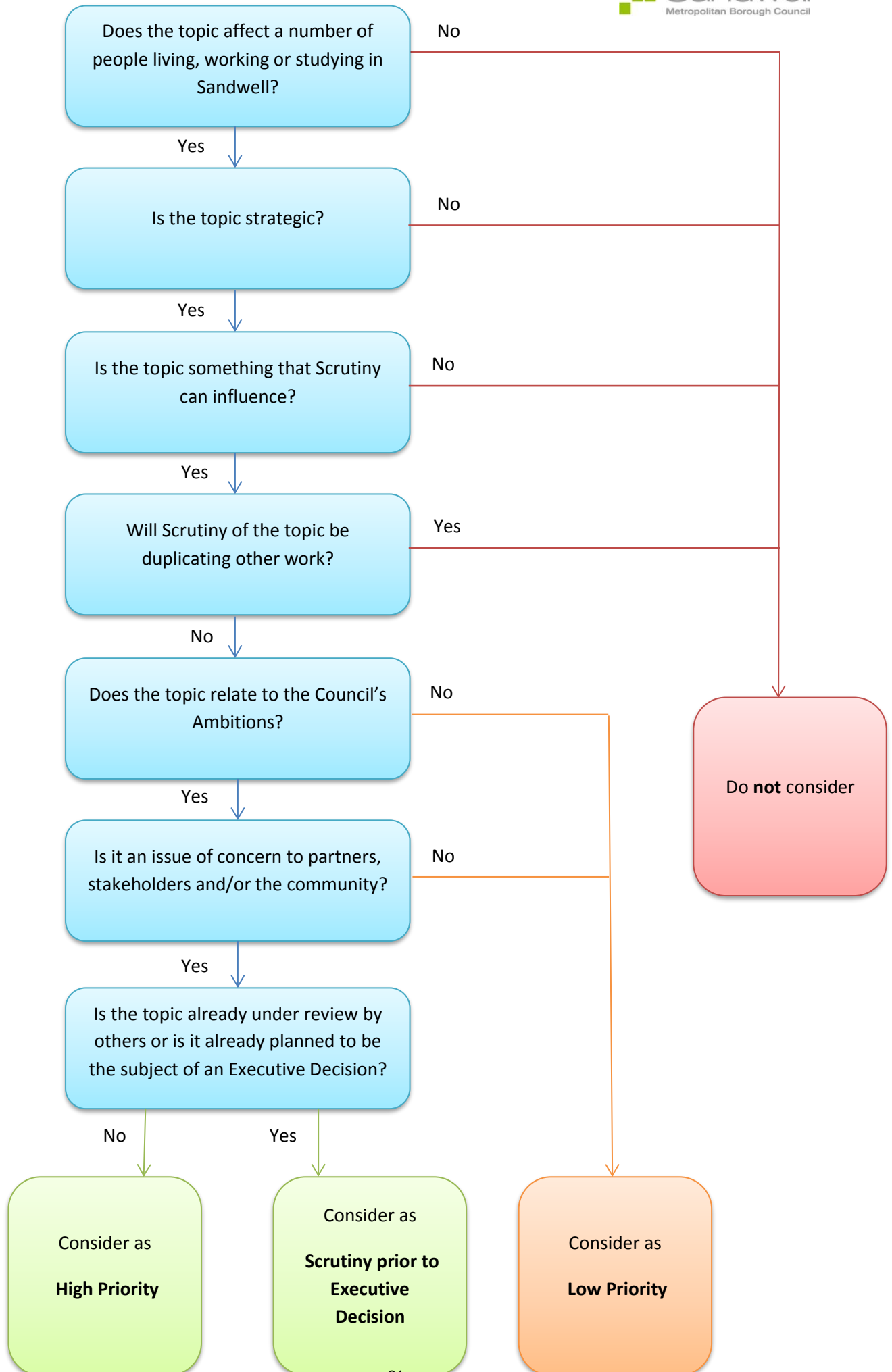
The following issues were put forward as part of the public consultation on scrutiny work programmes and the Board is advised to utilise the prioritisation tool attached at appendix 4 to determine which issue it would like to place on its Work Programme for 2017/2018.

- Night Time Economy in Sandwell (2)
- Fly-tipping/Rubbish in neighbourhoods
- Environmental issues in Sandwell such as Energy Poverty and Pollution
- Parking Outside Schools (2)
- Parking (around hospital – including cost at hospital) (2)
- Potholes (2)
- Litter (in Tipton)
- Bus Shelters
- Speeding (bumps, cameras, crossings) (4)
- Parking on Paths by Dudley Port Train Station
- Wesley Street, Oldbury (traffic issues)
- Graffiti (including working with private business to remove and user-friendliness of council website to report)
- Clean up the canal system
- Drainage and flooding
- Highways and impact on the quality of the neighbourhood/ environment
- Work programmes and support for people with learning difficulties/disabilities
- Local High Streets in Sandwell
- Parking on the Timbertree estate in Cradley Heath
- Dustbin Collection Service (emptied bins left causing obstruction)
- Why aren't all sandwell schools and libraries running coding clubs to help children develop computing skills? [www.codeclub.org.uk](http://www.codeclub.org.uk) offers free clubs.
- In Work Poverty.

Numbers in parentheses indicate multiple suggestions received on those topics.

During 2016/17, the following topics relating to the terms of reference for the Economy, Skills, Transport and Environment Scrutiny Board were referred for potential inclusion in the 2017/18 work programme:

- Parking on Grass Verges
- WMCA Employment and Skills
- Visit to Job Centre – the changing role of Job Centre Plus
- Spotlight on Business and Enterprise – Cabinet Member
- Review of the Black Country Core Strategy
- Flood Risk
- Air Quality Action Plan Consultation



**Economy, Skills, Transport and Environment Scrutiny Board****20<sup>th</sup> July 2017****Parking and Traffic Enforcement Policy 2017****1. Summary Statement**

- 1.1 The Road Traffic (Permitted Parking Area and Special Parking Area) (Metropolitan Borough of Sandwell) Order 2000 enables Sandwell Metropolitan Borough Council to enforce parking contraventions within the Borough in accordance with approved Policy.
- 1.2 The Parking and Traffic Enforcement Policy was last updated in July 2016. Appropriate policies and procedures have now been investigated and included in the 2017 Parking and Traffic Enforcement Policy concerning;
- The scope of Red Routes enforcement,
  - Parking across dropped crossings
  - The CCTV enforcement of West Bromwich Bus Lane
  - The provision of H Bar and disabled markings
- 1.3 A six week public consultation was approved by Cabinet in June and the will include the following stakeholders groups.
- The Police, Fire and Ambulance Services
  - Neighbouring local authorities
  - The DVLA and the Traffic Enforcement Centre
  - Businesses, Traders and Business organisations
  - Centro and Bus Operators
  - Cycling Groups and Disability groups and the general public
  - Motoring groups and representative organisations
- 1.4 This report seeks support from Scrutiny Board on the amendments to the Parking and Traffic Enforcement Policy that includes new provisions to meet technical requirements and a number of requests from members, MP's and the public. Any significant changes arising from representations as a result of public consultation would require a new cabinet approval and a new public consultation. This would significantly delay the implementation of the required changes.

## **2. Recommendation**

- 2.1 That Scrutiny Board consider the changes to the Parking and Traffic Enforcement Policy 2017 outlined in the report.
- 2.2 That comments and observations made by the Board as part of the consultation process be referred to the Director – Regeneration and Planning for inclusion in a further report to the Cabinet Member for Highways and Environment.
- 2.3 That Scrutiny Board advise if there are any matters that would merit further research for inclusion and consideration in a future revision of the Policy.

### **Director – Regeneration and Planning**

Contact officer

Robin Weare  
Highway Services Manager  
0121 569 4171

### **3. Strategic Resource Implications**

- 3.1 The cost of public consultation into the Parking and Traffic Enforcement Policy and Procedure 2017 is estimated to be £2,000 and will be funded from existing budgets.
- 3.2 The principal risks of not having an up to date parking and Traffic Enforcement Policy are mainly reputational through lack of full compliance with Statutory Guidance. This could also potentially extend to adverse decisions from the Adjudication Service when considering formal appeals to Penalty Charge Notices. Decisions against the Council can impact on effective enforcement and in the extreme could be referred to the Local Government Ombudsman. A reputational and financial risk may be associated with the enforcement of drop kerbs as follows.
- 3.3 Section 86 Traffic Management Act 2004 and the Road Traffic (Permitted Parking Area and Special Parking Area) (Metropolitan Borough of Sandwell) Order 2000 enables the Council to prohibit parking on dropped kerbs subject to the exceptions as detailed in the Traffic management Act 2004. Under the operational guidance provided by the Department of Transport it would seem that the Council does not need to have a specific traffic regulation order in force to enable fixed penalty notices to be issued. Under the paragraph 18 of the Local Authorities' Traffic Orders (Procedure) (England and Wales) (Amendment) (England) Regulations 2009 no signs need to be placed warning drivers of the prohibition.
- 3.5 The British Parking Association advises that Chief Adjudicator for England and Wales has argued in previous adjudications, where local authorities have carried out such enforcement, that it is necessary to use road signs to indicate that the contravention will be enforced. However the Traffic Signs Regulations and General Directions 2016 does not prescribe a sign for this purpose. Although Coventry, Herefordshire, Derby and Derbyshire Councils confirm that they are currently enforcing parking alongside drop kerbs without signs.
- 3.6 The potential reputational and financial risk is associated with a formal appeal and adjudication decision against the Council that could result in the repayment of any penalty charges collected when enforcing drop kerbs.

### **4. Legal and Statutory Implications**



4.1 Under the part 2 of Schedule 8 of the Traffic Management Act 2004 and Road Traffic (Permitted Parking Area and Special Parking Area) (Metropolitan Borough of Sandwell) Order 2000 the Council is designated as a civil enforcement area to carry out enforcement activities relating to parking contraventions within the Borough. In addition the Council has a duty to ensure expeditious movement of traffic on the network, improve road safety and improve the quality and accessibility of public transport under the Road Traffic Act 1991 and Transport Act 2000 Traffic Management Act 2004.

#### 4.2 Relevant Legislation and Statutory Guidance

- Road Traffic Regulation Act 1984
- Traffic Management Act 2004
- Civil Enforcement of Parking Contraventions (England) General Regulations 2007
- Civil Enforcement of Parking Contraventions (England) Representations and Appeals Regulations 2007
- The Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000
- Traffic Signs Regulations and General Directions 2016 ('TSRGD')
- Road Traffic Act 1991
- Transport Act 2000
- The Secretary of State's Statutory Guidance to Local Authorities on the Civil Enforcement of Parking Contraventions issued in March 2015
- Operational Guidance to Local Authorities : Parking Policy and Enforcement
- Right to Challenge Parking policies ; Network Management Duty Guidance

4.5 The Operational Guidance to Local Authorities makes it clear that an essential and integral part of any system is an effective policy. This should set out the objectives of the system and the rules it will follow. Authorities are advised and should ensure that they produce (or adopt) and follow a policy. The policy should make sure that Enforcement Services deal properly with issues such as privacy, integrity and fairness. It should set minimum standards to help ensure public confidence in the scheme. The guidance also suggests that the public should be informed through the Authority's web-site, advertising and writing to schools and local businesses before enforcement commences.

## 5. Implications for Council's Scorecard Priorities

The benefits associated with an effective parking enforcement service assist in meeting the Council's scorecard priorities as follows.

- Contribute towards the safety of the children particularly around schools within the borough as well as the disabled.
- Mitigate unsafe, illegal and inconsiderate parking, reducing traffic congestion, whilst maintaining good access and improving safety which will have a positive effect on Sandwell as a good place for local communities and visitors.
- Provide effective enforcement around all our schools and improve the quality of life for communities, including the children, the disabled and the elderly.
- Support the Parking Policy as a key element of the Council's overall Transportation Strategy, for which environmental considerations are an integral element.
- Meeting regional and council priorities for sustainable travel, modal shift and carbon reduction.

## **6. Background Details**

The approved changes will provide an effective 2017 Parking and Traffic Enforcement Policy.

### **Reference Documents**

Proposed changes to sections 4.9, 4.10, 5.8, 5.10, 5.13 and 6.14 of the attached 2017 Parking and Traffic Enforcement Policy.